

The Annual Quality Assurance Report (AQAR) - 2017-2018

Part – A

I. Details of the Institution

| | |
|--------------------------------------|-------------------------|
| 1.1 Name of the Institution | KHADIR MOHIDEEN COLLEGE |
| 1.2 Address Line 1 | SETHU ROAD (ECR) |
| Address Line 2 | ADIRAMPATTINAM |
| City/Town | ADIRAMPATTINAM |
| State | TAMIL NADU |
| Pin Code | 614 701 |
| Institution e-mail address | principal@kmcadirai.org |
| Contact Nos. | 04373 242236 |
| Name of the Head of the Institution: | Dr. A. MOHAMED MOHIDEEN |
| Tel. No. with STD Code: | 04373 242236 |
| Mobile: | 9842925085 |

Name of the IQAC Co-coordinator:

Dr. M.NAZER

Mobile:

9443792497

IQAC e-mail address:

iqac@kmcadirai.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

EC/57/RAR/73 dated 30.11.2011

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

1.5 Website address:

www.kmcadirai.org

Web-link of the AQAR:

http://kmcadirai.org/img/doc/iqac_reports_17_18.pdf

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | 80.1 | 2005 | 27-07-2010 |
| 2 | 2 nd Cycle | B | 2.69 | 2011 | 29 -11 -2016 |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

23.06.2005

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment

and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 2011-12 (29/08/2018)
- ii. AQAR :2012-13 (18/08/2018)
- iii. AQAR :2013-14 (12/04/2018)
- iv. AQAR: 2014-15 (12/04/2018)
- v. AQAR: 2015-16 (13/04/2018)
- vi. AQAR: 2016- 17(03/11/2018)

1.10 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

1

Faculty

2

Non-Teaching Staff

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

01

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The staff members are encouraged to pursue research activities and apply for research grants.
- Bridge courses for language and communication was conducted for the newly admitted UG students to make them cope-up with the new environment.
- The faculty members are encouraged to avail the facilities available in the college library and avail the e-source.
- Suggested the management to improve the infrastructure facilities.
- Steps were taken to introduce transport facility to the college students from the upcoming academic year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To conduct self-funded seminars/conferences/workshops in each department | i. Self-funded international conference was conducted in Mathematics department. ii. One-day conference was conducted in History department. iii. One-day conference was conducted in Commerce department. iv. A symposium 'SMASH 17' was conducted by the Computer Science department |
| To arrange Guest Lectures for the welfare of students | i. Five guest lectures were conducted in the department of Business Administration. ii. A special lecture on 'Nano Magnetic Materials' was conducted in the department of Physics. |
| To organize multi-disciplinary programs to improve the extra-curricular activities for students | Organized various programmes from each department: Tamil Association, English Literary Association, Chemistry Forum, Commerce Association, Computer Association, Mathematics Association, Economics Association and Zoology Association conducted several programs such as Quiz, Elocution, Speech, Song and mono-acting competitions to bring out the inherent ability of students. |
| To update academic calendar | Academic calendar is prepared |

| | |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To upgrade and optimize the usage of resources and e - Journals | <p>Increased the volume of books in library and e-journals</p> <p>Extended the working hours for library and IT lab beyond the regular working hours</p> <p>Installation and communication cum career Lab with available sources.</p> <p>Internet bandwidth is increased from 64 kbps to 4 mbps (BSNL)</p> |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

* Academic Calendar is attached as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Management approved the AQAR and assured to fulfill the pending works planned at the beginning of the year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD | 10 | 0 | 10 | |
| M .Phil | 09 | 1 | 10 | |
| PG | 13 | 0 | 10 | |
| UG | 15 | 0 | 07 | |
| PG Diploma | 01 | 0 | 01 | |
| Advanced Diploma | - | - | - | |
| Diploma | - | - | - | |
| Certificate | - | - | - | |
| Others | - | - | - | |
| Total | 48 | 01 | 38 | |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 39 |
| Trimester | - |
| Annual | - |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Feedback of the students is analyzed and attached in the Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Bharathidasan University framed the syllabi at periodically with consultation of Board of Studies members of affiliated colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 67 | 29 | 36 | - | 02 |

2.2 No. of permanent faculty with Ph.D.

55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 10 | 04 | 00 | 00 | 00 | 00 | 00 | 00 | 10 | 04 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|-----|-----|-----|
| --- | --- | --- |
|-----|-----|-----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|--------------------|---------------------|----------------|-------------|
| Attended Seminars/ | 05 | 22 | 06 |
| Presented papers | 14 | 11 | 08 |
| Resource Persons | 01 | 01 | 17 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- * Industrial visits and field visits were conducted to offer students a real-time experience.
- * Group activities were organized to promote team-sprit and learning attitude among the students.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Follows University examination pattern

2.9 No. of faculty members involved in curriculum Restructuring /revision /syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|-------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.B.A | 48 | -- | 56.25 | 37.5 | -- | 93.75 |
| B.Com | 83 | -- | 44.57 | 49.40 | | 93.97 |
| B.A., Economics | 41 | -- | 75 | 17 | -- | 92 |
| B.A., History | 49 | -- | 48.97 | 48.97 | -- | 97.95 |
| B.Sc., Chemistry | 36 | -- | 44.44 | 8.33 | -- | 52.77 |
| B.Sc., Computer Science | 78 | 35.89 | 53.85 | -- | -- | 89.74 |
| B.Sc., Mathematics | 55 | 27.27 | 61.81 | 1.81 | -- | 90.9 |
| B.Sc., Zoology | 24 | 8.33 | 66.67 | 8.33 | -- | 83.33 |
| B.Sc., Physics | 33 | 6.06 | 78.79 | -- | -- | 84.85 |
| B.A., English | 42 | -- | 19 | 16 | -- | 35 |
| B.Lit., Tamil | 24 | 8.33 | 70.83 | -- | -- | 79.16 |
| B.C.A | 28 | 32.14 | 53.57 | 7.14 | -- | 92.86 |
| M. Com., | 29 | -- | 28 | -- | -- | 96.55 |
| M.Sc., Zoology | 14 | 7.14 | 78.57 | -- | -- | 85.71 |
| M.Sc., Chemistry | 22 | -- | 22.72 | -- | -- | 22.72 |
| M.Sc., Mathematics | 35 | 22.85 | 65.71 | -- | -- | 88.57 |
| M.Sc., Computer Science | 12 | 41.67 | 58.33 | -- | -- | 100 |
| M.C.A | 42 | 57.14 | 40.48 | -- | -- | 97.62 |
| M.A., Tamil | 06 | -- | 83.33 | -- | -- | 83.33 |
| M.A., Economics | 10 | -- | 100 | -- | -- | 100 |

| | | | | | | |
|---------------------------|----|-------|-------|------|----|-----|
| M.A., English | 11 | -- | 27 | -- | -- | 27 |
| M.B.A | 35 | 3 | 94 | 3 | -- | 100 |
| M.Phil., Commerce | 20 | 100 | -- | -- | -- | 100 |
| M.Phil., Chemistry | 36 | 58.33 | 16.67 | -- | -- | 75 |
| M.Phil., Computer Science | 19 | 89.47 | 5.26 | 5.27 | -- | 100 |
| M.Phil., Mathematics | 19 | 100 | -- | -- | -- | 100 |
| M.Phil., Zoology | 10 | 100 | -- | -- | -- | 100 |
| M.Phil., Management | 11 | 100 | - | -- | -- | 100 |
| M.Phil., Economics | 06 | 84 | 16 | -- | -- | 100 |
| M.Phil., English | 11 | 81 | -- | 19 | -- | 100 |
| M.Phil., Tamil | 10 | 40 | -- | -- | -- | 40 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Reviews the academic records regularly and ensures a quality academic delivery.
- ii. Encourages the faculty members to undergo orientation, Refresher and training programmes to widen their knowledge in their subject.
- iii. Enhances the quality of the classroom teaching by adopting e-sourcing methods and technology enabled learning approach.
- iv. Provides counselling to the students in order to ensure their psychological well being.
- v. Conducts remedial classes for slow learners.
- vi. Feedbacks are collected from the students every year. Based on the inputs, necessary steps are taken to meet the grievances of the students.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses | 03 |
| UGC – Faculty Improvement Programme | -- |
| HRD programmes | -- |
| Orientation programmes | -- |
| Faculty exchange programme | -- |
| Staff training conducted by the university | 01 |
| Staff training conducted by other institutions | 01 |
| Summer / Winter schools, Workshops, etc. | 06 |

| | |
|--------|----|
| Others | -- |
|--------|----|

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent Positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 35 | 03 | 08 | -- |
| Technical Staff | - | - | - | -- |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Research aspirants are encouraged to publish research papers in reputed journals.
- ❖ Allocates provision for faculty members to present research papers in seminars / conference / workshop and to publish research papers in research journals.
- ❖ Encourages the faculty members to organize research seminars / workshops.
- ❖ Updates the list of research journal periodically.
- ❖ Explores and formalizes research tie-up with reputed national institutions.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 02 | -- | -- | -- |
| Outlay in Rs. Lakhs | 6.05 | -- | -- | -- |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | 02 | -- | -- |
| Outlay in Rs. Lakhs | -- | 4.80 | -- | -- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 54 | 23 | 02 |
| Non-Peer Review Journals | 04 | -- | 01 |
| e-Journals | 10 | -- | 01 |
| Conference proceedings | 01 | 03 | -- |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--------------------------------------------------------------------------------|---------------|----------------------------|------------------------|-----------|
| Major projects | 3 | SERB | 24,30,000 | 23,15,485 |
| Minor Projects | 2 | UGC | 4,30,000 | 3,27,500 |
| | 2 | UGC | 3,90,000 | 57,500 |
| | 2 | UGC | 80,000 | 50,000 |
| Interdisciplinary Projects | -- | -- | | -- |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | -- | -- | -- | -- |
| Students research projects <i>(other than compulsory by the University)</i> | -- | -- | -- | -- |
| Any other(Specify) | -- | -- | -- | -- |
| Total | | | 33,30,000 | 27,50,485 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | 01 | -- | -- | -- | 01 |
| Sponsoring agencies | Mathematics | -- | -- | -- | History |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations
International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | --- |
| | Granted | --- |
| International | Applied | --- |
| | Granted | --- |
| Commercialised | Applied | --- |
| | Granted | --- |

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 03 | -- | 02 | 01 | -- | -- | -- |

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="01"/> | State level | <input type="text" value="32"/> |
| National level | <input type="text" value="05"/> | International level | <input type="text" value="0"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="---"/> | State level | <input type="text" value="---"/> |
| National level | <input type="text" value="---"/> | International level | <input type="text" value="---"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="---"/> | State level | <input type="text" value="---"/> |
| National level | <input type="text" value="---"/> | International level | <input type="text" value="---"/> |

3.25 No. of Extension activities organized

| | | | |
|------------------|----------------------------------|---------------|----------------------------------|
| University forum | <input type="text" value="---"/> | College forum | <input type="text" value="---"/> |
| NCC | <input type="text" value="--"/> | NSS | <input type="text" value="06"/> |
| | | Any other | <input type="text" value="--"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> i. International Yoga day rally was organized on 21st June 2017. ii. Blood donation camp was organized. 200 students participated and donated their blood. iii. Blood group identification camp was conducted our NCC and Youth Red Cross. 400 students participated in the programme. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|-------------|----------|---------------|----------------|-------|
| Campus area | 17.18 | --- | --- | --- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Internet facility is provided for faculty and research scholars.
- Each department has been provided computers with internet connectivity.
- Language labs were established to assist language learning and teaching.
- Basic computer training for computer science students are ensured.

4.6 Amount spent on maintenance in lakhs:

| | |
|------------------------------------------|----------|
| i) ICT | --- |
| ii) Campus Infrastructure and facilities | -- |
| iii) Equipments | 42,680 |
| iv) Others | 1,20,991 |
| Total : | 1,63,671 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Information notice board
- ❖ Head of the departments meet the students periodically
- ❖ Semester result analysis in done in the departments
- ❖ Parent Teachers meet
- ❖ Alumni Meet
- ❖ Banners
- ❖ Circulars
- ❖ Web Site
- ❖ Placement , Career and Counselling cell

5.2 Efforts made by the institution for tracking the progression

- ❖ All departments conduct parents' teachers meeting twice a year.
- ❖ Maintaining the contacts of alumni to keep them informed of career opportunities and college programmes.
- ❖ Conducting series tests to improve the subjects knowledge of the students.
- ❖ Results are analysed and reviewed each semester.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others(M. Phil PGDCA) |
|------|-----|--------|--------------------------|
| 2172 | 470 | 99 | 136 |

(b) No. of students outside the state

17

(c) No. of international students

| | | | | | |
|-----|------|-------|-------|------|-------|
| | No | % | | No | % |
| Men | 1403 | 48.77 | Women | 1474 | 51.23 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|----|------|--------------------------|-------|-----------|-----|----|------|--------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 2 | 541 | 0 | 2598 | 0 | 3141 | 5 | 436 | 0 | 2436 | 0 | 2877 |

Demand ratio 1:1.6 Dropout 9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

200 students participated in the on campus training programmed organized by our institution on 20.12.2017 and 21.12.2017. Among the students 26 students got benefited.

No. of students beneficiaries

26

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---|-----------|---|------|---|--------|---|
| NET | | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- ✓ Placement cell organizes several programmes to train the students in employability skills.
- ✓ The counsellors provide academic, social and career guidance to the students.
- ✓ Training programmes on basic employability skills such as preparing resumes, curriculum vitas etc. are conducted.
- ✓ Internship training and career guidance were given for students.

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01 | 100 | 26 | 0000 |

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

 State/ University level National level International level

No. of students participated in cultural events

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

 Sports : State/ University level National level International level

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------|
| | | |

| | | |
|----------------------------------------------------------------------|-----|-----------|
| Financial support from institution | -- | -- |
| Financial support from government | 873 | 21,64,833 |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Majority of the students demands for transport facilities – Van facilities for the girls students were arranged.
- Water facilities with reverse osmosis provided.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Our vision is to inculcate religious and moral values in students and imparts training to them so as to have an all-round development of their personality.

Mission:

- To provide cost-effective and quality higher education to cater the educational needs of the Muslim community and other socially and economically members of the society including the fishermen folk.
- To pursue to achieve excellence in quality teaching, learning and research.
- To foster and encourage innovation and creativity to promote economic and community development through entrepreneurial spirit and productive partnership.
- To attract and support the diversity in education.
- To strengthen the community and industry relationship by providing programmes and services in response to our constitutional needs.
- To develop leadership quality in students.

6.2 Does the Institution has a management Information System

Yes. The college has a full-fledged Management Information System for the Academic and Administrative functioning of the college. The administrative systems in the college is fully automated with appropriate software and all information on students admission, examination, marks, fee payments etc is available for timely decision making and actions.

All the academic and administrative issues are deliberated and discussed in the appropriate body/committees. The deliberations are properly minuted and the decisions implemented at all levels in the form of proceedings, rules and regulations and policies. All relevant information about the college is published on the college website for reference.

Some forms of MIS are

- ❖ Admission
- ❖ Academics
- ❖ Fees / Dues
- ❖ Examination
- ❖ Semester progress Report
- ❖ Annual Report
- ❖ Governing council

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to the Bharathidasan University, Tiruchirappalli and follows the curriculum and syllabi prescribed by it. The institution does not frame any new curriculum for any of the courses offered on its own. However, the college organizes guest lectures, seminars and various training programmes to supplement the curricular.

6.3.2 Teaching and Learning

- ✓ By providing adequate infrastructural facilities.
- ✓ Appointing well qualified and experienced faculty members.
- ✓ Providing laboratories with latest equipments and software.
- ✓ Special care to the slow learners.
- ✓ Facilitating faculty members to upgrade their skill and knowledge in the emerging trends through enrichment courses.
- ✓ Motivating faculty members to pursue higher studies.
- ✓ Encouraging faculty members to use innovative teaching methodologies.
- ✓ Resourceful library facility for referring book, journals etc.

6.3.3 Examination and Evaluation

All the components in any programmes of study are evaluated continuously through internal assessment and an external assessment. Internal assessment is done throughout the semester in the form of internal Assessment Examination and assignments. External evaluation is done at the end of semester in the form of end semester examinations.

6.3.4 Research and Development

- Faculty members are encouraged to publish their research contributions in various National and International Journals and conferences.
- The institute facilitates necessary supports to the faculty members for guiding and carrying out research activities in various departments.
- The faculty members are actively guiding the students to do various research oriented projects.
- The institute is regularly organized various research workshops/training programmes/sensitization research institutes and universities with focus on capacity building in terms or research and imbibing research culture among the staff and students.

6.3.5

- Student records / attendance / fee payments are fully computerized.
- More number of computers.
- Repairs in physical infrastructure.

6.3.6 Human Resource Management

- ❖ Clean campus initiative by students.
- ❖ Department libraries and Lab maintenance assisted by students.
- ❖ Sports intra mural tournaments organised by students.

6.3.7 Faculty and Staff recruitment

- Government norms is strictly followed

6.3.8 Industry Interaction / Collaboration

- ❖ Active placement cell ensures maximum recruitments.
- ❖ Industry experts are invited to take workshops for aspiring students.
- ❖ Alumni Meet is held every year for exchanging innovative ideas and information.

6.3.9 Admission of Students

- ✓ The college website, prospectus and handbook contain information about the Institution and the programmes offered.
- ✓ The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions.
- ✓ Prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- ✓ Written test and oral interview conducted for M.Phil., applicants.
- ✓ Eligible candidates are admitted as per Government norms.
- ✓ On the day of the interview the students are interviewed and counselled by the faculty.
- ✓ The applications are scrutinized by the faculty and the interview card is given / sent to the students.
 - Manual records maintained.
 - Opening spot admission centre.

6.4 Welfare schemes for

| | |
|--------------------|---------------------------------------------------------------------------------------------------|
| -[Teaching Staff | The loan ceiling offered by Staff Thrift Society has been enhanced from Rs 7 lakhs to Rs 12 lakhs |
| Non teaching staff | The loan ceiling offered by Staff Thrift Society has been enhanced from Rs 5 lakhs to Rs 7 lakhs |
| Students | -- |

6.5 Total corpus fund generated

| |
|------|
| ---- |
|------|

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | --- | --- | --- | --- |
| Administrative | --- | --- | --- | --- |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

| |
|--------------------------------------------------------------------------|
| Affiliated to Bharathidasan University and strictly adhered to the norms |
|--------------------------------------------------------------------------|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

| |
|-------|
| ----- |
|-------|

6.11 Activities and support from the Alumni Association

- Shared the knowledge and experience of Alumni.
- Career references are sought from the Alumni who are well placed in different sectors.

6.12 Activities and support from the Parent – Teacher Association

- ✓ Principal has addressed the parents on the various facilities available for their wards such as sports, curricular and extra-curricular activities, campus recruitment etc.
- ✓ Feedback forms were given to parents to express their views about the activities of the college.
- ✓ Each department interacts with the parents about their wards performance.

6.13 Development programmes for support staff

- Soft skill training
- Training given for official documentations and administrative functioning.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college organizes various programmes to create awareness among students in the campus and involve them in maintaining eco-friendly environment.
- Medical plants and herbal garden are maintained.
- Plan to develop a centre for environmental management in the campus.
- Establishing clean and green campus.
- Conduct awareness programmes by NSS, ECO and EXNORA club.
- Existence of clean and green circle.
- Display the aim in the campus “Go-Green”, “Think Green”, “Create Green” and “Save Green”.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Guided students and faculties to present papers at regional / state / National level seminars and conferences.
- Innovative strategies are adopted to cater to the needs of the students and empower them according to the changing job market circumstances.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Extension activities are improved.
- Library is computerized and made both teacher and student friendly.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Title of the Practice:
Value education as a Best Practices:
- ii. Objectives of the Practice:
 - Students' participation to enhance the quality education and values.
 - To develop and create the value added and quality of education.
 - The IQAC motivates the learners and faculty members to implement the plan of action.
 - Student and teachers are motivated to enhance the quality of education.
 - To improve the integral growth of human beings.
- iii. The Context
Students and faculty members play an efficient and enthusiastic role in developing values and quality of education. Both students and teachers are the important participants in the system of higher education.
- iv. The Practice
 - Various committees are formed for developing skill, knowledge and efficiency.
 - Students and teachers are encouraged to participate in these committees for the development of curricular activities.
 - The value and culture in the modern life against social evils and socialization have been imparted among the students.
 - Improving attitudes towards sustainable lifestyle.

- Tolerance and justice are the basic teaching to be woven into environmental education.
- Inculcating principles of self-restraint, self-discipline, contentment, reduction of wants, freedom from greed and austerity which are some of the finest elements.
- Individual empowerment allowing space for students to take responsibility.
- It creates a strong learning environment that enhances academic attainment and develops students' social, cultural and interpersonalised human values.
- The students might face more complicated decision making situations about issues involving values. They should be helped in developing the ability to make proper choices through value education.

v. Evidence of Success

- * The alumni appreciate often in their meet for initiating the impact of value education and moulding the students.
- * The alumni also conveyed their appreciation and happiness for undertaking value education session of students.
- * Parents are getting proud and pride regarding the value of life, culture of the society and approaching capacity of the neighbours and relatives because of the value education imparted by the institution.
- * Faculty members are much interested by conducting counselling sessions for value education periodically.
- * The institution is providing internet facility maintaining good academic records, more usage of books in library, training and coaching classes for competitive exams for developing future opportunities and value of life.
- * Moulds students to have friendly approach with neighbours and family members.
- * Builds self-confidence for individual development.
- * Inculcates the lives of students with ethical and humanistic values.
- * Value education created curiosity, development of proper interests and attitudes.

Best Practices 2:**i. Title of the Practice.**

Co-curricular activities and club activities for self-help employment.

ii. Objectives of the practices.

- * Club activities are the significant practices to bring out their hidden talents.
- * To develop skills in all fields, confidence building and creativity.
- * To create employment opportunities for the students through career guidance cell.
- * To make them earn while learn.
- * To develop leadership quality among students in team work.
- * To get self help employment through club activities.
- * Students are encouraged to take full advantage of these opportunities to broaden horizons, excel interest areas.

iii. The Practice

- * Every club consists of a coordinator among the faculty members from various departments.
- * For club activities 40 students from various courses are selected for carry out the club activities and one student from final UG is designated as club in charges.
- * The students of these clubs are well trained and coached for their self help employment for their future.
- * Both UG & PG students involve placement cell and career guidance to secure right employment opportunity.
- * The club co-ordinators invite external expert for coaching and training the students in the club activities frequently.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- * Cleanliness is maintained in the campus.
- * Planting Herbal plants and Ornamental trees.
- * Restriction of plastic usage in the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Most of our students come from downtrodden villages who are economically backward and many of them are first generation graduates. Our institution aims to improve these students and make them sound academically.

8. Plans of institution for next year

- To organize seminars, conferences and workshops
- To send proposal to undertake projects.
- To construct a building adjacent to the Zoology block for academic and administrative purposes.
- To renovate the indoor stadium.
- To start UPSC coaching classes for Under-Graduation students.
- To initiate career training and employability skills development programmes.
- To involve the students in social welfare activities.
- To encourage all the departments to conduct alumni meetings.
- To take necessary steps for the improvement of communication skills of the students.
- **Professor in the history department is retiring on 31st July 2018. It is planned to conduct an interview to select a qualified candidate for the vacancy.**
- To introduce new programmes such as M.Sc. Physics, B.A. Arabic and to start an additional section for B.Sc. Mathematics.
- To take steps to provide ATM facility inside the college premises.
- To start coaching classes for the competitive exams conducted by the state and the central government agencies.
- To provide transport facilities for the students who are coming from in and around the areas such as Madhukoor, Thiruthuraiipoond, Pattukkottai and Peravurani.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ACADEMIC CALENDER - 2017 -18

| | | |
|------------------|----------|------------------------------------------------------|
| June | 12.06.17 | College Reopens |
| | 14.06.17 | Academic Council Meeting |
| | 19.06.17 | IQAC meeting |
| | | |
| July | 13.07.17 | I Cycle Test for CIA begins |
| | | |
| August | 20.08.17 | III Cycle Test for CIA Mid – Semester Exam Begins |
| September | - | - |
| | | |
| October | 02.10.17 | Founder’s Celebration |
| | 15.10.17 | Tamil Model Examination for I, II year |
| | 16.10.17 | English Model Examination I, II year |
| | 22.10.17 | Model Examination Begins |
| | 23.10.17 | IQAC Meeting |
| | 26.10.17 | Academic Council Meeting |
| | 29.10.17 | Last date for submission of CIA marks |
| | | |
| November | 02.11.17 | Last working day for odd semester |
| | 03.11.17 | Odd Semester Study Holidays Begins |
| | 26.11.17 | College Re-Open For II Semester |
| | | |
| December | 17.12.17 | I Cycle Test for CIA Begins |
| | | |
| January | 11.01.18 | IQAC Meeting |
| | 21.01.18 | Academic Council Meeting |
| | | |

| | | |
|-----------------|----------|-------------------------------------------------------|
| February | 04.02.18 | II Cycle Test For CIA Mid Semester Examination Begins |
| | | Sports Day |
| | | Convocation |
| | | College Day Celebration |
| April | 02.04.18 | English Model Examination for CIA |
| | 03.04.18 | Tamil Model Examination for CIA |
| | 04.04.18 | III Cycle Test For CIA Model Examinations Begins |
| | 05.04.18 | IQAC Meeting |
| | 08.04.18 | Academic Council Meeting |
| | 09.04.18 | Last date for submission of CIA marks |
| | 12.04.18 | Last working day |
| | 13.04.18 | Even Semester study Holiday begins. |

Annexure – II

STUDENT FEEDBACK ANALYSIS FOR THE YEAR 2017-2018

| Number of Faculty Evaluated | Excellent | Very Good | Good | Average |
|------------------------------------|------------------|------------------|-------------|----------------|
| 132 | 28 | 41 | 59 | 4 |
| 100% | 21.21% | 31.06% | 44.69% | 3.04% |